
JOB ROLE **Information Security Officer**

Location Kew / Brentford TW8

Job Type Full-time

Salary Offered Competitive package and benefits

This is a great opportunity to join a busy team working on many Magento e-commerce websites for various high net worth companies, famous museums, and many more; also responding to 50-100 inbound support requests a week for e-commerce software support.

We're on the lookout for a passionate person who visualises and implements security as an integral part of the organisation for the safety of all the stakeholders.

About You ...

- Highly motivated, team player, self-starter and able to work independently. Demonstrated ability to take the initiative and achieve results in a fast-paced and dynamic environment.
- Understanding of information security "best practices" including principles, security protocols and standards material such as OWASP Top 10 and SANS/CIS Critical Security Controls.
- Familiarisation with contractual reviews and negotiations and external responses to business partner inquiries.
- Strong organisational and research skills; proven attention to detail.
- Experience in process mapping, policy and procedure writing.
- Experience using Information Security risk frameworks and standards (NIST, FFEIC, ISO 27002, COBIT, PCI, SOC 1, SOC 2, BITS-SIG/AUP etc.) for assessing information security controls.
- Applied technical background associated with business information security, infrastructure and systems development.
- Excellent interpersonal, written and verbal communication skills with proven experience in expressing technical observations and opinions, in business terms.
- Strong teamwork and Project Management experience.
- Ability to work in a diverse, fast-paced environment and collaborating with varying levels of management.
- Proficiency with MS Office.
- CISSP, CISM, CRISC, CISA, Security+ or like certifications a plus.

Preferred

- Certified Information Privacy Professional/Certified Information Privacy Manager certification

- ITIL Knowledge and ITSM Tools

You're Ideal If You've Done Any of the Following ...

- You've previously worked on an eCommerce related project
- You've got previous experience working in the marketplaces like Amazon or eBay, using Shopify, Magento or BigCommerce

As an ISO, You'll Be ...

Enthusiastic, upbeat individual who is quick to learn, has a genuine interest in online business and the skills and experience to help our clients grow their businesses. You'll also need to be able to keep up with our dynamic Technical Director, helping prioritise the department's key issues while resolving client's queries quickly and efficiently.

Your Role Will Include ...

- Responsible for supporting the team by reviewing documentation, performing research, collecting metrics and senior management reporting.
- Also be responsible for collaborating with stakeholders to work through contract reviews and customer Information Security feedback.
- Provide support for external and internal contract reviews and customer inquiries as necessary.
- Serve as a Subject Matter Expert (SMEs) for Information Security Governance and Communication.
- Plan, author and review Information Security policies.
- Develop and maintain Information Security standards and procedures.
- Translate ongoing Information Security public risks into messages for Huntington management and colleagues.
- Provide coaching and training to colleagues in support of continuous improvement efforts in the Information Security processes.
- Maintain a current awareness and understanding of appropriate consumer financial laws, regulations, internal policies and procedures, and to comply fully with those laws, regulations, policies and procedures.
- Participate in departmental initiatives, administrative matters, and special projects as assigned by the Information Security leadership team.

What you'll need to succeed ...

Our ideal candidate would be a technically-savvy problem-solver who enjoys using their knowledge and skills to address client's enquiries. Commitment and enthusiasm for our services are essential - we expect all employees to contribute to the continuous improvement of the company and be part of our success.

As Our Ideal Candidate, you will ...

- Possess a pro-active and positive approach to problem-solving
- Have a passion for technology, particularly e-commerce
- Possess strong communications skills (both written and oral) and be comfortable using modern technology
- Have the confidence to deal with senior level clients and members of their team
- Be able to think creatively and contribute ideas to resolving client's queries
- Be comfortable using their initiative while knowing when to escalate critical issues to their manager
- Be well organised to ensure that no client queries are lost or ignored
- Be capable of working effectively with our team of customer support agents
- Be reliable and punctual

About 247 Commerce

247 Commerce is an e-commerce agency which designs, develops and integrates beautiful, technically advanced web shops for clients including the V&A Museum, Marks & Spencer, the National Theatre, the British Museum, Royal Navy, and multiple small and medium-sized businesses.

We're an officially accredited Magento Business Solution Partner, offering bespoke web store development services featuring highly customised integrations with client's existing software systems. This usually includes integrations with third-party ERP software, warehouse management solutions, CRM systems, payment gateways, shipping services, as well as a vast range of retail software solutions available on marketplaces.

We're also the developer of 247 CloudHub, a multichannel e-commerce integration tool, which helps online retailers automate key operational processes, reduce costs and manage online selling operations efficiently. CloudHub's modular architecture and highly customisable features provide businesses with a single lightning-fast cloud-based system with all the tools required to scale e-commerce businesses efficiently across multiple websites and marketplaces.

We're looking for someone who combines great listening skills with a courteous manner and who is responsive to clients' needs. We do expect our employees to show commitment to the success of 247 Commerce, and in return,



we offer a great package along with a strong commitment to helping you reach your career goals. You'll have plenty of learning opportunities and will work with incredible people on technically advanced e-commerce projects across the retail industry.

How to Apply ...

You must be eligible to work in the UK and, ideally, having min 3 years of experience in information security, risk management, audit, consulting, or related compliance/risk role or similar.

Applications in the form of a CV, which emphasises relevant skills and experience, together with a covering email, setting out why you'd like to be considered you for this role, should be sent to: jobs@247commerce.com.

247 Commerce is an Equal Opportunities Employer. It's important to us that 247 Commerce offers an inclusive and fair workplace for everyone. We work hard to offer a flexible working environment for all. We encourage an open and supportive atmosphere, where everyone feels included.